

# Public Document Pack



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PUBLIC

To: Members of Cabinet Member meeting - Strategic Leadership, Culture and Tourism

Monday, 5 October 2020

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Strategic Leadership, Culture and Tourism** to be held at **1.00 pm** on **Tuesday, 13 October 2020**. This meeting will be held virtually. As a member of the public you can view the virtual meeting via the County Council's website. The website will provide details of how to access the meeting, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S Hobbs', written over a light blue horizontal line.

**Simon Hobbs**  
**Director of Legal and Democratic Services**

## **AGENDA**

### **PART I - NON-EXEMPT ITEMS**

1. To receive declarations of interest (if any)
2. To confirm the Minutes of the meeting held on 23 September 2020 (Pages 1 - 4)
3. Revenue Outturn 2019-20 (Pages 5 - 12)



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Agenda Item 2

**MINUTES** of a meeting of the **CABINET MEMBER FOR STRATEGIC LEADERSHIP, CULTURE AND TOURISM** held on 23 September 2020.

**PRESENT**

Cabinet Member – Councillor B Lewis

Also in attendance – Councillors R Flatley and P Smith

**31/20** **MINUTES RESOLVED** that the minutes of the meeting held on 5 August 2020 be confirmed as a correct record.

**32/20** **AWARD OF GRANTS TO EXTERNAL RECIPIENTS – VITAL VALLEY** On behalf of the Derwent Valley Mills World Heritage Site (DVMWHS) Partnership, the County Council had accepted a grant offer from the Heritage Lottery Fund (now the National Lottery Heritage Fund (NLHF)) for a Great Place Scheme in the DVMWHS.

The Great Place Scheme included the Experiment Fund project which awarded grants to heritage, arts and cultural organisations within the DVMWHS. The Experiment Fund had a total grant pot of £85,000 made up of £75,000 NLHF monies and £10,000 contribution from applicants. A sum of £62,974 had already been awarded from the NLHF grant of £75,000.

The awards highlighted in the report would enable the DVMWHS to support the cultural sector through the impact from the Coronavirus (COVID-19) and provide opportunities for people to engage with arts, culture and heritage in the DVMWHS. Specific details of the application for grants could be found in the Appendix to the report. The DVMWHS Coordination Team had assisted sites and visitor attractions to co-ordinate information to assist safe re-opening of venues. A total of £4,000 was proposed to be allocated for measures such as: as hand sanitiser; social distancing information and signage; and other communications.

**RESOLVED** to approve the award of grants from the National Lottery Heritage Fund grant of £1,285,800 for the Great Place Scheme to:

- Maximum of £500 to Cromford Community Centre Association,
- Maximum of £500 to The Darley Abbey Community Association,
- Maximum of £500 to The Fleet Centre,
- Maximum of £500 to The Friends of the Cromford Canal,
- Maximum of £500 to Guardians of Strutts,
- Maximum of £500 to Heage Windmill Society,
- Maximum of £500 to Number Twenty Eight Belper,

- Maximum of £500 to Sawmills Village Hall,
- Maximum of £4,000 Covid-19 re-opening equipment requirements for hygiene, social distancing and communications.

totalling a maximum of £8,000 from the total grant of £85,000 from the National Lottery Heritage Fund approved for the Experiment Fund.

### **33/20 HERITAGE ACTION ZONE SCHEME, SPRING GARDENS,**

**BUXTON** In May 2019, Historic England (HE) launched a new multi-million pound fund – the High Streets Heritage Action Zone (HAZ) scheme. This fund enabled HE to work with partners to find new ways to champion and revive historic high streets. The HAZ scheme will deliver a four-year programme of physical improvements, community engagement and cultural activities to revive England’s struggling historic high streets and town centres by investing in a high street’s heritage, ensuring it contributed to the streets vibrant and vital future.

Each HAZ scheme targeted a high street in a designated conservation area. This would help to ensure the conservation area’s continued appropriate management and protection through the repair, restoration and regeneration of its historic environment.

The Spring Gardens HAZ objectives were:

- To progress and support the already strong culture and heritage offer through investment, development, and promotion within the identified HAZ area.
- To enhance the area as a destination for a greater range of accommodation and distinct retail offer through the repair and restoration of historic buildings, focusing upon the restoration of traditional shopfronts and the repair of traditional joinery details on upper floors to encourage vacant buildings to be brought back into use and prolong the existing use of a building.
- Secure the long-term viable future of key buildings at risk located at pivotal points at each end of Spring Gardens.
- Widen experience, knowledge, understanding and awareness of Buxton’s heritage through the delivery and promotion the Community Engagement Plan and Cultural Programme, including engagement with those communities who have not been involved with heritage projects before.
- Create and deliver a strong cultural programme to contribute to the Visitor Economy Strategy priorities and support the development of a more coherent, year-round cultural programme.
- Improve visitor understanding and enjoyment of Derbyshire’s heritage through the delivery of heritage interpretation at key visitor entrance points.

- Increase knowledge and understanding of Buxton's heritage through the production of guidance and educational materials, to ensure long-term benefits are delivered beyond the HAZ programme.

Details of how the Buxton HAZ Scheme Programme would meet these objectives were provided.

When HPBC was assembling its bid to HE for Spring Gardens, it had approached the County Council's Conservation, Heritage and Design (CH&D) Service to see if the County Council could contribute towards the scheme from its Historic Environment Grants Budget. HPBC was informed that the Budget no longer existed. However, it was noted that the bid would be strengthened if the County Council could contribute towards it. To this end, HPBC enquired if the CH&D Service could formally provide Conservation Officer time to support the implementation of the Spring Gardens HAZ scheme.

It was proposed that in year 1 (2020-21), the County Council's Conservation Officer would give 12 days of support to the HAZ and 28 days each for years 2, 3 and 4 (2021-24). It was felt that this level of formal commitment could be accommodated within existing workloads with small adjustments and support from the wider CH&D Service.

**RESOLVED** to approve that the County Council formally offers High Peak Borough Council assistance with the implementation of the Spring Gardens Heritage Action Zone Scheme in Buxton via the allocation of officer time, as detailed in the report.

**34/20**      **APPOINTMENTS OF CHARITY TRUSTEES** The Council had been approached by the Coke's Educational Charity to appoint a trustee to the charity to replace Mr Jeremy Dunn who had recently resigned as a trustee. Mr Dunn had been the County Council's nominated trustee for more than 20 years.

The trustee body had considered who might be suitable to act as the County Council's nominative trustee and unanimously agreed to invite the County Council to nominate Mr James P Angus to the trustee body as its nominative trustee. The trustee body had explained that Mr Angus was a respected member of the local community who had lived in Longford, one of the 4 parishes served by the charity for over 23 years. Mr Angus's background was in the aerospace and air transport research industry and he had a strong interest in environmental issues.

The Council had also been approached by the Dr Bland's Alm Houses Charity in Sandiacre.

The charity scheme provided that the trustee body shall consist of 5 individuals, 4 ex-officio trustees and one nominative trustee. The ex-officio trustees included the County Council member for Sandiacre and Councillor Wayne Major currently fulfilled this role. The charity scheme provided that the nominative trustee shall be appointed by the County Council for a term of 4 years. The nominative trustee must be a person who through residence, occupation or employment or otherwise had special knowledge of the parish of Sandiacre and did not need to be a member of the County Council.

As the County Council was represented on the trustee body by the local member for Sandiacre the trustee body would like to propose to the Charity Commission that the County Council's rights to nominate a further trustee should be removed from the scheme and were seeking the Council's views on whether it would support such an approach to the Charity Commission. Alternatively, the County Council had the right to appoint a nominative trustee to serve on the trustee body of the charity for a period of 4 years.

**RESOLVED** (1) to approve the appointment of James P Angus as the Council's nominated trustee of the Coke's Educational Charity.

(2) that the County Council appoint a nominative trustee to the board of trustees of the charity for a term of 4 years.

**Agenda Item No**

**DERBYSHIRE COUNTY COUNCIL**  
**CABINET MEMBER FOR**  
**STRATEGIC LEADERSHIP, CULTURE AND TOURISM**

**13 October 2020**

**Joint Report of the Executive Director of Commissioning, Communities and Policy, the Director of Economy, Transport and Environment and the Director of Finance & ICT**

**REVENUE OUTTURN 2019-20**

**1 Purpose of the Report**

To inform the Cabinet Member of the revenue outturn position for 2019-20 and to provide a summary of the 2020-21 year-end forecast.

**2 Information and Analysis**

**2.1 Outturn Summary**

The controllable expenditure for the Strategic Leadership, Culture and Tourism portfolio was £13.153m against a budget of £13.175m resulting in a controllable underspend of £0.022m as set out in the table below.

	<b>Controllable Budget</b>	<b>Full Year Forecast</b>	<b>Forecasted (under)/over Spend</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>COMMISSIONING, CULTURE AND POLICY</b>			
Call Derbyshire	2.046	1.994	-0.052
Policy	2.070	1.986	-0.083
Communications	1.043	1.011	-0.033
Libraries	7.123	7.309	0.186
<b>TOTAL CCP</b>	<b>12.282</b>	<b>12.300</b>	<b>0.018</b>
<b>ECONOMY, TRANSPORT AND ENVIRONMENT</b>			
Heritage	0.660	0.694	0.034
Tourism	0.217	0.158	-0.059
International Relationships and Trade	0.016	0.001	-0.015
<b>TOTAL ETE</b>	<b>0.893</b>	<b>0.853</b>	<b>-0.040</b>
<b>TOTAL SLCT</b>	<b>13.175</b>	<b>13.153</b>	<b>-0.022</b>
<b>Total After Use of Reserves</b>	<b>13.175</b>	<b>13.153</b>	<b>-0.022</b>

## 2.2 Key Variances

### Communications - underspend £0.033m

The underspend results from staffing vacancies and savings on Derbyshire Now which vary on an annual basis.

### Policy and Research - underspend £0.083m

The underspends relate to:

- Temporary vacancy in Performance Management which has been advertised but was not filled before the end of the financial year. (£0.030m)
- Voluntary Community Sector grants – Bolsover Community Voluntary Partners closure due to lack of sufficient funding. A new Community Voluntary Partnership is to be set up in 2020-21 due to new funding streams. (£0.015m)
- Vacancy control to achieve savings targets. (£0.038m)

### Call Derbyshire - underspend £0.052m

The underspend relates to higher than expected staff turnover due to experienced employees achieving promotion into other Council roles.



**Libraries – overspend £0.186m**

The overspend relates to delivery of planned budget savings through reduced hours for Branch Libraries being built in from October and therefore the full year impact not being realised by the end of the year. There was also a higher than budgeted increase to business rates for the Records Office. Furthermore, there were higher than budgeted salary costs arising from sickness cover at Buxton Museum, and residual costs of the School Library Service incurred after decommissioning the service.

**Tourism - underspend £0.059m**

In the main, the underspend relates to The Festival of Derbyshire which had estimated costs of upwards of £0.045m, however it was cancelled due to COVID19.

**International Relationships and Trade – underspend £0.015m**

There were many planned activities in the year, such as the Toyota delegation (planned for March 2020), and exchange visits to Japan and China, which were cancelled due to COVID19.

**Heritage - overspend £0.034m.**

The overspend is due to Environmental Studies not achieving the total of their budget savings allocation.

**2.3 Budget Savings**

Budget reductions totaling £0.760m were allocated for the year, of which £0.245m was brought forward from the previous year.

Of this, £0.685m of savings have been achieved.

Savings in Communications in 2019-20 were due to be made in advertising income. The need to use external Legal support to create a contract, plus delays in the finalisation of procurement papers due to coronavirus, mean that tender papers have not yet been released (expected to be released in July/August 2020). This, combined with the possible changes in demand in the advertising market due to coronavirus, means the income targets for 2019-20 and 2020-21 will need to be revised.

There are £0.120m of savings identified in the previous year for the Environmental Studies Service of which £0.034m was achieved. The savings target has not been achieved and it is unlikely that without an extended market, the opportunities for further income generation are limited.

The table below shows performance against the target.

<b>Identified Savings Initiatives</b>	<b>Budget Reduction Amount</b>	<b>Forecast to be Achieved by the end of 2019-20</b>	<b>(Shortfall)/ Additional Savings Achieved</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
Call Derbyshire - Staffing	0.135	0.135	0.000
Policy - Staffing	0.100	0.100	0.000
Communications - Advertising Income	0.075	0.000	(0.075)
Libraries HQ ICT	0.040	0.040	0.000
Mobile Libraries	0.050	0.050	0.000
Materials Fund	0.140	0.140	0.000
Library Service - Reduction in Hours	0.134	0.134	0.000
Environmental Studies Service	0.086	0.000	(0.086)
<b>Total Savings Target</b>	<b>0.760</b>	<b>0.599</b>	<b>(0.161)</b>

<b>Budget Reductions</b>	<b>£m</b>
Prior Year B/f	0.245
Current Year	0.515
<b>Total Savings Target</b>	<b>0.760</b>

## 2.4 Growth Items and One-Off Funding

The portfolio received the following additional budget allocations in 2019-20:

Thriving Communities £0.368m ongoing

Funding to concentrate on three priorities in respect of rolling out the Council Plan commitment across Derbyshire: radically reshaping demand, unlocking community potential and creating an alliance for work and skills. This is to replace one-off funding from reserves and is due to be spent in year.

Enterprising Council £0.094m ongoing

Support for this programme of transformational change, which will affect the whole organisation and is a Council Plan commitment. It is expected that £0.094m will be spent in the year.

Community Managed Libraries - £0.742m one-off

Funding for the Council Plan commitment to introduce community managed libraries over the next 5 years.

## 2.5 Risks

No quantifiable risks identified.

## 2.6 Earmarked Reserves

Earmarked reserves totaling £3.090m are currently held to support future expenditure. Details of these reserves are as follows:

	<b>Balance at 31.03.2020 £</b>
<b>Policy &amp; Research</b>	
- Thriving Communities Initiative	5,376
- Performance Management	133,460
- Customer Segmentation	80,000
- Speech recognition	100,000
- GIS	35,000
- Action Grants	319,991
- Money Matters	27,000
<b>Strategic Policy Underspends</b>	
- Call Derbyshire - service improvement	201,000
- Web Chat solution	12,000
- Self Service Design templates	14,010
- Replacement social media platform	25,000
- Channel Shift	119,175
- Print & Design solution - Panacea	17,747
- Action Grant Publicity	19,369
- Thriving Communities Initiative	20,000
- Digital Developer Training	21,000
- Armed Forces Covenant	25,000
Partnership Forum	29,007
Arts Partnership	84,417
Library Strategy Implementation	428,645
Museum Acquisitions	34,942
EM RR - Made in Derbyshire	45,500
County Records	48,779
Paul Mellon Reserve	7,343
Arts Council	84,560
Proceeds Sale of Mobile Libraries	37,600
Digital Exclusion	21,000
Matinee - Paul Hamlyn Foundation	57,747
New Burdens	71,612
Literature Development	9,613
Community Managed Libraries	742,000
Creswell Crags	35,689
Derwent Valley Mills World Heritage Site	176,010
<b>Total</b>	<b>3,089,592</b>

## **2.7 Forecast Outturn 2020-21 as at 31 May 2020**

A year-end overspend of £0.035m is projected after the allocation of £0.315m of MHCLG Covid-19 grant funding. Before the allocation of this funding, the main variances are:

Libraries, £0.521m overspend – savings are not expected to be realised as the Library Strategy and proposals to transfer the service to community management have been suspended due to the Covid-19 pandemic.

Policy, £0.427m underspend – due to vacancy control. Also, £0.200m of one-off funding was allocated to coordinate and plan measures to address the threat of Climate Change. It is forecast that this allocation will be fully spent by the end of the financial year.

Heritage, £0.203m overspend – planned savings from the withdrawal of Arts grants to the Community and Voluntary Sector are not anticipated to be achieved, as it is not expected that the transfer of the service to an alternative provider can proceed at this time due to the Covid-19 pandemic.

The budget savings target for 2020-21 is £1.899m, with a further £0.161m target brought forward from previous years. Of this total target of £2.060m, it is expected that £0.320m will be achieved by the end of the financial year.

Additional funding has been provided in the 2020-21 budget for the following items:

- Climate Change - £0.200m (one-off), the Council published its Climate Change Manifesto in May 2019. This funding is to advance the priorities identified in the Manifesto. It is forecast that this allocation will be fully spent by the end of the financial year.

The Council continues to monitor its overall financial position, as well as the cost implications of Covid-19. The next formal reporting of the financial position will be completed as at September 2020 and will be reported to the Cabinet Member later in the year.

## **3 Financial Considerations**

As detailed in the report.

## **4 Other Considerations**

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality of opportunity;

and environmental, health, human resources, property, social value and transport considerations.

**5 Key Decision**

No.

**6 Call-In**

Is it required that call-in be waived in respect of the decisions proposed in the report? No.

**7 Background Papers**

Held on file within the CCP Department. Officer contact details – Claire Bell, extension 38756.

**8 Officers' Recommendation**

That the Cabinet Member notes the revenue outturn position for 2019-20 and the summary forecast outturn for 2020-21.

EMMA ALEXANDER  
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Commissioning, Communities and Policy

TIM GREGORY  
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PETER HANDFORD  
Director of Finance and ICT

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